

## Appendix A- Council Tax

Summary of Council Tax Write Offs 01/04/2013-30/09/2013												
Date of Write Off	Director of Finance				Executive Director Corporate Services		Remitted	Credit Write Off	Reversed Write Off	Total	No. of Accounts (Write off Only)	Reason(s)
	(£0.00-£75.00)	(£75.01-£500.00)	(£500.01-£1,000.00)	(£1,000.01-£5,000)	(£5,000.01-£10,000.00)	(£10,000.01 and Over)						
21/08/2013	£1,065.49									£1,065.49	74	Small balances
<b>Q2 Totals</b>	<b>£1,065.49</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£1,065.49</b>	<b>74</b>	
<b>Q1 Totals (B/F)</b>	<b>£695.47</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£695.47</b>	<b>349</b>	
<b>Overall Total</b>	<b>£1,760.96</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£1,760.96</b>	<b>423</b>	

## Appendix B- Business Rates

Summary of NDR Write Offs 01/04/2013-30/09/2013											
Date of Write Off	Director of Finance				Executive Director Corporate Services	Remitted	Credit Write Off	Reversed Write Off	Total	No. of Accounts (Write Off Only)	Reason(s)
	(£0.00-£75.00)	(£75.01-£500.00)	(£500.01-£1,000.00)	(£1,000.01-£5,000)							
21/08/2013			£980.39	£3,068.97				£4,049.36	3	Absconded/ uneconomic to pursue	
<b>Q2 Totals</b>	£0.00	£0.00	£980.39	£3,068.97	£0.00	£0.00	£0.00	£4,049.36	3		
<b>Q1 Totals (B/F)</b>	£0.00	£0.00	£0.00	£0.00	£0.00	£159,395.00	£0.00	(£605.26)	£158,789.74	8	
<b>Overall Total</b>	£0.00	£0.00	£980.39	£3,068.97	£0.00	£159,395.00	£0.00	(£605.26)	£162,839.10	11	



## Appendix D- Housing Benefit Overpayments

Summary of Benefit Overpayment Write Offs 01/04/2013-30/09/2013									
Date of Write Off	Head of Benefits				Executive Director Corporate Services (£2,000.01-£10,000.00)	Cabinet (£10,000.01 and Over)	Total	No. of Accounts	Reason(s)
	(£0.00-£75.00)	(£75.01-£500.00)	(£500.01-£1,000.00)	(£1,000.01-£2,000)					
31.07.2013	£157.53	£1,020.50	£515.97			£1,694.00	11	bankrupt	
"	£187.99	£339.84				£527.83	5	Under 2 wks rent o/s- deceased	
"	£397.89					£397.89	7	not financially viable to pursue	
"	£85.27					£85.27	40	uneconomical to pursue	
"	£93.90					£93.90	4	less than £35 o/s	
"		£127.00				£127.00	1	absconded debtor	
"	£0.33	£281.74				£282.07	3	Departmental (LA) error	
31.08.2013	£166.08					£166.08	3	Under 2 wks rent o/s- deceased	
"	£14.35					£14.35	7	uneconomical to pursue	
"	£49.80	£318.69				£368.49	2	Departmental (LA) error	
"		£409.98				£409.98	1	absconded	
30.09.2013	£73.82					£73.82	1	Under 2 wks rent o/s- deceased	
"	£140.00					£140.00	1	court costs	
"	£41.49					£41.49	3	less than £35 o/s	
"	£23.87					£23.87	10	uneconomical to pursue	
"		£285.25	£547.72			£832.97	2	absconded debtor	
"		£291.88				£291.88	1	not financially viable to pursue	
"		£720.47				£720.47	3	deceased	
"					£4,382.12	£4,382.12	1	bankrupt	
"	£72.78	£654.64		£1,169.87		£1,897.29	7	Departmental (LA) error	
<b>Q2 Totals</b>	<b>£1,505.10</b>	<b>£4,449.99</b>	<b>£1,063.69</b>	<b>£1,169.87</b>	<b>£4,382.12</b>	<b>£0.00</b>	<b>£12,570.77</b>	<b>113</b>	
<b>Q1 Totals (B/F)</b>	<b>£1,329.97</b>	<b>£4,904.80</b>	<b>£4,213.75</b>	<b>£2,251.81</b>	<b>£3,578.21</b>	<b>£0.00</b>	<b>£16,278.54</b>	<b>157</b>	
<b>Overall Total</b>	<b>£2,835.07</b>	<b>£9,354.79</b>	<b>£5,277.44</b>	<b>£3,421.68</b>	<b>£7,960.33</b>	<b>£0.00</b>	<b>£28,849.31</b>	<b>270</b>	